**MORGAN COUNTY HOUSING AUTHORITY**

**REGULAR MEETING MINUTES**

**1/9/2023**

**Mission Statement: To Elevate the standard of safe, decent and affordable housing throughout Morgan County and enhance the lives of the community members we serve through continued engagement and support.**

1. **Call to Order**

Mary English called to order the regular meeting of the Morgan County Housing Authority at 3:30 p.m.

1. **Roll Call**

Present: Commissioners-Mary English, Jared Hopper, Len Pinney, Rosemary Grace. Absent: Tom Winner

Also present: Eric Hanson-Attorney, Melissa Marsh-Executive Director, Chris Elliott- Maintenance Director, Lisa White and Dawn Shryock-Bedrock, Luke Poore- JPD

1. **Approval of the Agenda**

Jared Hopper moved to approve the agenda with a 2nd form Len Pinney.

Ayes- 4 Nays- 0

1. **Consideration and approval of the December 8, 2022 regular meeting minutes.** Rosemary Grace motioned to approve the minutes and Len Pinney 2nd Ayes-3 Nays-0
2. **Public Comment-** No public comment
3. **Executive Director Report-** Luke Poore was present to give an update to the board members on the Flock cameras that we purchased. Poore explained how the cameras work and did say that they have been a huge success so far. They are looking to get as many as possible in the county and if we would like to purchase more, we can contact Luke.

97% occupied at the end of December for Public Housing. HCV has 179 leased and 11 who are out looking. Since Christian County has been administering the vouchers our admin fee has doubled. Copy of the audit for the board members was given to each. Marsh explained that the RFQs came in for the A&E and 3 staff members sat down to score them. Jared Hopper asked why the board did not receive the RFQs to go over and Marsh explained that she was told 3 staff members would sit down, score them and then bring the contract to the board for approval. Attorney Hanson also explained that the contract would be brought to the board for approval.

1. **Finance Report-** update and explanation of the financials, check register, A/R and A/P. Transportation is a little higher with the weather being colder and the utilities are higher with the increase from power company.
2. **Maintenance Director-** 74 workorders, 11 refurbs, 22 HQS inspections completed. Jess Electric started the electrical work at VAS and they have half of the units already finished.
3. **Bedrock-** No report
4. **Attorney-** No report
5. **Old Business-** NA
6. **New Business-**

* Jared Hopper made a motion to approve Resolution #967 to put out an RFP to issue up to 11 Project Based Voucher 2nd by Rosemary Grace. Ayes- 4 Nays- 0
* Resolution #968 to update the Project Based Voucher Selection Policy to length of time for advertising for the RFP 2nd by Len Pinney.

Ayes- 4 Nays- 0

* Jared Hopper made a motion to approve Resolution #969 to update the utility allowances 2nd Len Pinney. Ayes- 4 Nays- 0

1. **Closed Session- 4:26 pm** Motion by Jared Hopper for closed session to discuss the potential sale of property. Ayes- 4 Nays- 0 Out of closed session at 4:35 pm
2. **Comments- no comments**
3. **Adjournment- 4:36 p.m.**

Rosemary Grace made the motion to adjourn, 2nd Jared Hopper.

Ayes- 4 Nays- 0

Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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